



Could you help lead the NHS in your area?

**Nottingham University Hospitals
NHS Trust**

4 Non-executive Directors

Candidate information pack

Reference: M1987



We value and promote diversity and are committed to equality of opportunity for all and appointments made on merit. We believe that the best boards are those that reflect the communities they serve.

We particularly welcome applications from women, people from the local black and minority ethnic communities, and disabled people who we know are under-represented in chair and non-executive roles.

Our recruitment processes are conducted in accordance with the Code of Governance to ensure that they are made on merit after a fair and open process so that the best people, from the widest possible pool of candidates, are appointed.

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1. The opportunity

There are vacancies for four Non-executive Directors (NEDs) at Nottingham University Hospitals NHS Trust (NUH). This is an exceptional opportunity to share your talents and expertise to make a positive difference to the lives of people in Nottingham and beyond. These vacancies have arisen as a result of two NEDs coming to the end of their terms and two new roles being approved.

As a NED you will provide additional support to the Board and will contribute to a range of Board committees which could include Finance and Investment, Quality and Assurance, People Committee and Audit Committee. You would also be expected to undertake additional activities such as chairing consultant recruitment panels.

2. The person specification

Essential criteria

You will need to have a genuine commitment to patients and the promotion of excellent health care services. Whilst you don't need to have had previous experience as a NED, you will have senior experience as follows:

Role 1

- Recent, relevant finance and accountancy experience in a large and complex organisation, with a current financial qualification

Role 2

- Senior level clinical experience gained in either a medical, nursing or allied discipline with a strong regulatory or service delivery background and a demonstrable track record at a strategic board level. Acute Trust experience would be beneficial

Roles 3 and 4

One or more of the following:

- Estates and facilities management expertise gained in a large and complex organisation
- Recent, relevant information management and technology experience within a large and complex organisation with a focus on digital services
- Human Resources and Organisational Development experience within a large and complex organisation

- Board level experience in leading process management and service transformation within an environment of comparable complexity

You will need to be able to demonstrate you can use your experience to:

- work alongside other non-executives and executive colleagues as an equal member of the board
- bring independence, external perspectives, skills and challenge to strategy development and service delivery
- hold the executive to account by providing purposeful, constructive scrutiny and challenge
- shape and actively support a just and healthy culture for the trust

All non-executive directors must **champion the standards of public life** – by upholding the highest standards of conduct and displaying the principles of selflessness, integrity, objectivity, accountability, openness, honesty, and leadership.

As a future NHS leader, the successful candidate will be able to demonstrate the range of behaviours required to contribute effectively in this board level role. These are outlined in the NHS Leadership Academy's [Healthcare Leadership Model](#).

Applicants should live within a reasonable commutable distance to Nottingham.

- On average this role will require the equivalent to 2 to 3 days a month. You may be required an additional day per month at certain times.
- The remuneration payable for this role is £10,000 pa.

Given the significant public profile and responsibility members of NHS Boards hold, it is vital that those appointed inspire confidence of the public, patients and NHS staff at all times. NHS Improvement makes a number of specific background checks to ensure that those we appoint are “fit and proper” people to hold these important roles. More information can be found on our [website](#).

NUH encourages you to bring your whole self to work. They love diversity and value difference, unique skills, knowledge and experience. They particularly welcome applications from people who identify as Black, Asian and Minority Ethnic, or Disabled, who are currently under-represented at NUH.

3. About Nottingham University Hospitals NHS Trust

With a turnover of over £1bn NUH is one of the biggest and busiest acute teaching trusts in Europe, providing an exceptional range of patient care, teaching and research, and many regional tertiary services. It is one of the most research active trusts in the country and in partnership with the University of Nottingham is a Biomedical Research Centre. The Trust is based in the heart of Nottingham and provides services to over 2.5 million residents of Nottingham and its surrounding communities. It also provides specialist services for a further 3-4 million people from across the region.

The Trust is also one of the largest employers in the region, employing around 16,700 people at Queen's Medical Centre (QMC), Nottingham City Hospital, Ropewalk House and the Treatment Centre, as well as in the provision of services within the community. QMC is where its Emergency Department (A&E), major trauma centre and the Nottingham Children's Hospital are located. Nottingham City Hospital is the Trust's planned care site, where its cancer centre, cardiac centre and stroke services are based. Ropewalk House is where a range of outpatient services, including hearing services are provided. The Treatment Centre is where a range of outpatient and short stay surgical activities are delivered.

NUH has 90 wards and around 1,700 beds and on average it cares for approximately:

- 68,888 outpatient appointments a month
- 15,897 outpatient appointments a week
- 3,167 outpatient appointments a day
- 65 elective patients a day
- 1,981 elective patients a month
- 305 day case patients a day
- 6,640 day case patients a month
- 2,064 patients pass through the doors at QMC a day
- 528 Emergency Department patients a day

The Trust also has a national and international reputation for many of its specialist services, including stroke, renal, neurosciences, cancer services and trauma and is at the forefront of research and new surgical procedures. In partnership with The University of Nottingham NUH hosts a Biomedical Research Centre carrying out vital research into hearing, digestive diseases, respiratory, musculoskeletal disease, mental health and imaging.

As a teaching trust, NUH has a strong relationship with its colleagues at The University of Nottingham and other universities across the East Midlands, including Nottingham Trent and Loughborough Universities, the latter being where the Trust is part of the Olympic Legacy project. It plays a vital role in the education and training of doctors, nurses and other healthcare professionals.

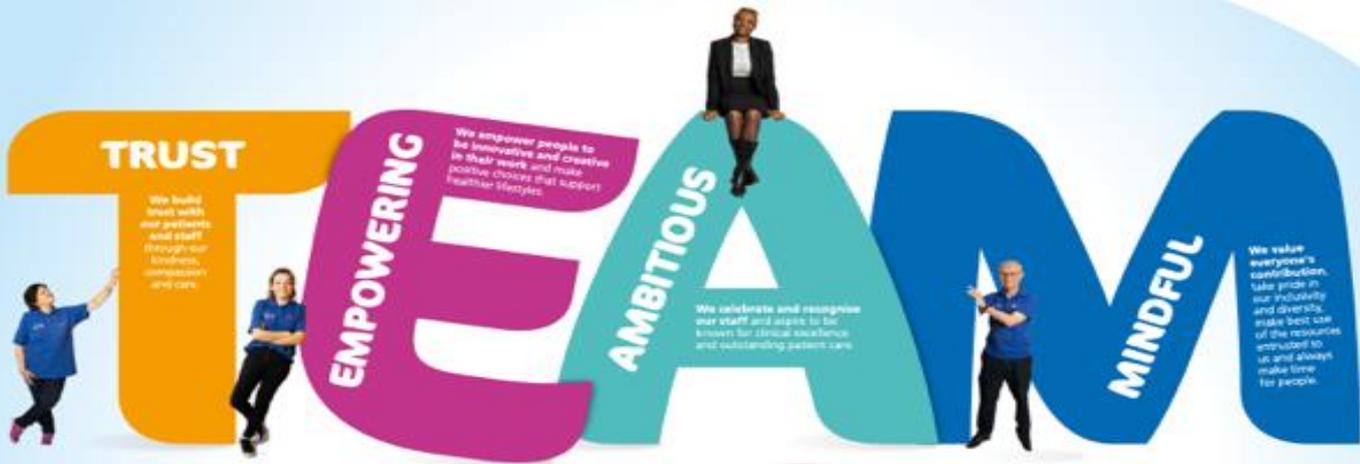
The Trust has been rated 'Outstanding' for Caring and 'Good' overall by the Care Quality Commission (CQC) in the latest inspection.

The Trust is an active partner in the Nottingham and Nottinghamshire Integrated Care System (ICS).

The Trust refreshed its long-term strategy last year and has developed a vision, mission and six strategic objectives or promises.



Over 2,000 NUH staff contributed to the development of a set of values to underpin the new strategy. These underpin NUH's desire to continue to provide the highest quality of care to patients and each other and improve the services it provides. They are shared across the whole of NUH and inform every action taken by the Trust and its staff, every decision made and the behaviours of everyone involved with the Trust.



Our values are the essence of our identity. They reflect our principles and beliefs and show people that we listen, and we care.

We are TEAM NUH

Appendix 1: More information

For information about the Trust, such as business plans, annual reports, and services, visit their [website](#).

Follow the links for more information about:

- [Becoming a non-executive director](#)
- [About the non-executive role](#)
- [Advice on applying for the role](#) such as:
 - Building your application
 - Sources of information and useful reading
 - Eligibility and disqualification criteria
 - Terms and conditions of chair and non-executive director appointments

NHS Improvement respects your privacy and is committed to protecting your personal data. We will only use personal data where we have your consent or where we need to comply with a legal or statutory obligation. It is important that you read [this information](#) together with our [privacy notice](#) so that you are fully aware of how and why we are using your data.

Appendix 2: Making an application

If you wish to be considered for this role please provide:

- a CV that includes your address and contact details, highlighting and explaining any gaps in your employment history
- a supporting statement that highlights your motivation for applying and your understanding of the NHS and the role. You should outline your personal responsibility and achievement within previous roles and how your experience matches the person specification
- the names, positions, organisations and contact details for three referees. Your referees should be individuals in a line management capacity, and cover your most recent employer, any regulated health or social care activity or where roles involved children or vulnerable adults. Your references may be taken prior to interview and may be shared with the selection panel
- please complete and return the monitoring information form which accompanies this pack and is available for download
- tell us about any dates when you will not be available

Appendix 3: Key dates

- **Closing date for receipt of applications:** **21 October 2019 at 9am**. Please forward your completed application to NHSI.Chairsandneds@nhs.net
- **Interview date: Provisionally 25/26 November 2019**. Successful candidates will be encouraged to attend the Trust Board meeting on 29 November 2019.
- **Proposed start date:** Two as soon as possible after interview, one from February 2020 and one from April 2020.

Getting in touch

- **GatenbySanderson** are helping us to identify potential candidates, if you would like a confidential discussion about the role contact Emma Pickup or Michelle Shirley on 0113 205 6296 by emailing Emma.Pickup@gatenbysanderson.com or Michelle.Shirley@gatenbysanderson.com. Emma and Michelle will facilitate contact with Eric Morton, the Chair of the Trust for an informal and confidential discussion.
- **NHS Improvement** – for general enquiries contact Miriam Walker on 0300 123 2059 or by emailing miriam.walker@nhs.net

About NHS Improvement

NHS Improvement is responsible for overseeing Foundation Trusts, NHS Trusts and independent providers. We offer the support these providers need to give patients consistently safe, high quality, compassionate care within local health systems that are financially sustainable. By holding providers to account and, where necessary, intervening, we help the NHS to meet its short-term challenges and secure its future.

Contact us

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NHS Improvement is the operational name for the organisation that brings together Monitor, NHS Trust Development Authority, Patient Safety, the National Reporting and Learning System, the Advancing Change team and the Intensive Support Teams.

This publication can be made available in a number of other formats on request.