

Supporting Information

We are looking to appoint to two Non-Executive Director roles. One post will sit across both the Royal Devon & Exeter NHS Foundation Trust (RD&E) and Northern Devon Healthcare NHS Trust (NDHT) Board, and another post will be appointed solely to the RD&E's Board until the organisations' integration future is decided.

Time commitment

There is likely to be a need for a mixture of an 'on site' presence and attendance in virtual meetings for the equivalent of up to 4 days per month plus some time for reading and meeting preparation. Occasional work in the evenings may be required. All members of the Board of Directors are required to attend Board meetings and committees as necessary.

Status

The post holder will be expected to participate fully in the work of the Board and abide by the Nolan Principles. These posts are statutory offices and are not subject to the provisions of employment law. Non-Executive Directors are appointees not employees.

Training

A tailored induction programme will be available. In addition, Non-Executives are given the opportunity to visit the various departments in the hospital and other sites to learn about the work of the Trust. There will also be on-going individual and collective professional development opportunities for NEDs to increase their understanding of the work of the Board and the Trust.

Fee

Non-Executive Director remuneration is set and approved by the Council of Governors, who review levels annually through its Non-Executive Director Remuneration Committee. For 2021/22 it has been set at £13,303 per annum for the RD&E and £13,000 for NDHT. Additional remuneration is available for Committee Chairs and other designated roles. Remuneration is taxable under Schedule E and subject to Class I National Insurance contributions. It is not pensionable. Non-Executive Directors are also eligible to claim allowances for travel (including from home to the Trust) and subsistence costs necessarily incurred on Trust business.

Eligibility

Non-Executive Directors must live in the Trust's constituency areas: this includes all of England. Candidates must register as members of the Foundation Trust.

Term of Office

The term of office is for 3 years with an option for re-appointment for a further 3 years. Appointments may be renewed at the end of the first period of office, subject to satisfactory appraisal by the Chair, approval by the Council of Governors and the review of the Policy for

the Composition of the NEDs on the Board. Further reappointment after a second term of office will only be considered in exceptional circumstances.

Disqualification

A person may not become or continue as a Director of the Trust if they meet any of the criteria listed in [paragraph 36.1 of the Trust's Constitution](#).

Trustee Responsibilities

For the RD&E, the Executive and Non-Executive Directors of the RD&E share the responsibility to ensure that the Trust fulfils its duties as the Corporate Trustee of the Royal Devon and Exeter NHS Foundation Trust General Charity, with a Registered working name is 'RD&E Charity'. The objective of the charity is "for any charitable purpose or purposes relating to the National Health Service wholly or mainly for the Royal Devon and Exeter NHS Foundation Trust". Within this umbrella charity are twelve special purpose charities. These special purpose charities relate to distinct areas within the hospital. These duties are delegated to a sub-committee of the Board. The Corporate Trustee has a number of responsibilities and legal requirements with which to comply.

For NDHT the Executive and Non-Executive Directors of the NDHT share the responsibility to ensure that the Trust fulfils its duties as the Corporate Trustee of the Northern Devon Healthcare NHS Trust Charitable Fund, with a registered working name of 'Over and Above'. The objective of the charity is for any charitable purpose or purposes relating to the National Health Service wholly or mainly for the Northern Devon Healthcare NHS Trust. Within this umbrella charity are a number of special purpose funds. These special purpose funds relate to distinct areas within the hospital. These duties are delegated to a sub-committee of the Board. The Corporate Trustee has a number of responsibilities and legal requirements with which to comply.

A summary of the charity trustee's responsibilities provided by the Charity Commission is available at:

<https://www.gov.uk/government/publications/charities-and-fundraising-cc20>

How to Apply

Appointment of NEDs is made by the Council of Governors, that consists of elected public Governors, staff Governors and appointed Governors from key stakeholders, based on the recommendations made by the Nominations Committee. The Nominations Committee which comprises the Chair and a number of Governors will shortlist, interview and select the candidate that is best suited to meet the needs of the Board.

If you have any enquiries about the role, the Trust or the selection process, please contact Melanie.Shearer@gatenbysanderson.com